



Produced by

Psion Digital
Limited

Psion Technical Support

Contacts: www.psimon.com/international
Knowledgebase: www.psimon.com/support

Psion Series 5, 5mx, 7 and Revo Data and Contacts Questions and Answers

Note: All occurrences of **Revo** in this document also refer to **Revo Plus** unless otherwise specified.

1. How do I display a list of all entries again after using Find?

Press **Esc**.

2. Why won't my Data file let me add or edit entries?

If these buttons are greyed out it means that the file is set to **Read only**. To change this, close the file and highlight it on the System screen. Select **Properties** from the **File** menu, clear the **Read only** box and tap the **OK** button or press **Enter**.

3. How do I create a list of entries that contain a particular word?

Type a search clue into the **Find** box and press **Enter**. Only records that contain the word will be shown.

4. How do I customise a Data file?

Select **Change labels...** from the **Tools** menu to alter the Data file to be suitable for different types of information.

5. How do I reorder a Data file?

Select **Sort by label...** from the **Tools** menu. Then select the number of labels to sort by and which labels you want these to be.

6. How do I embed an object into a record in a Data file?

Tap the **New entry** or **Edit entry** button on the Toolbar, tap the **Object** button, select **Insert object** and select the type of object to embed. Then edit the object and tap the **Done** button.

7. How do I compress/compact a Data file?

This is done automatically by Data.

8. Why is there a separate Contacts manager on the Series 5mx, 7 and Revo?

Contacts is designed specifically to synchronize easily with a range of PC PIMs.

9. What is vCard?

vCard is a standard for exchanging contacts information between computers.

10. How do I compress my Contacts file?

Select **Contacts store info...** from the **Tools** menu and tap the **Compress** button.

11. Can I have more than one Contacts file?

No. As Contacts is designed to synchronize easily with various PC PIMs, it is not practical to have more than one file. If you need a second file to store contacts information in, you should use Data and set up the labels accordingly.

12. Can I use my Data or Contacts file on a PC?

Yes. You can use PsiWin 2 to synchronize your Data or Contacts with various PC PIMs. You can also convert Data files to several popular PC formats.